



Your University of Exeter Offer Letter

Dear

Thank you very much for your application to study at the University of Exeter. We are delighted to confirm this formal offer of a place which has been reserved for you as follows:

PROGRAMME TITLE: Master of Science in Money and Banking JACS Code: L100

PROGRAMME DATES: 19 September 2016

18 September 2017

The start date given above is the official start date of your programme of study. All new students are invited to attend the Freshers' Week , which runs from Saturday 10 September to Sunday 18 September 2016

MODE OF STUDY: Full Time

OUR OFFER: Your offer is conditional. This means we will require you to meet the following conditions to be accepted on to the programme:

Graduation with at least a 2:1 Honours and receipt of formal confirmation of the award. The evidence of proficiency in English you submitted with your application will be out of date by the start of the programme. To satisfy our entry requirement you must therefore arrange English language tuition and to take a new test.

Please send scanned or certified copies of transcripts and not the originals. In order to apply for a UK student visa you will need to produce your original certificates and transcripts. **You will also be required to bring your original academic and (if applicable) English Language qualifications to new student registration at the start of your programme. Please bring both originals, and copies, (including official translation if not in English) as we will keep this for our records.**

You will be required to satisfy the conditions outlined above before we can assign you a Confirmation of Acceptance for Studies (CAS). This will be issued to you three months before you can apply for your visa.

TUITION FEES:

You have been classified as International for fee purposes.

Tuition fees for 2016/17 are £19000.00.

Prospective students should expect their tuition fees to increase by up to 3% per year during the course of their studies.

By accepting your place you will be confirming your fee status. If you think your fee status is incorrect, please refer to our [Fee Status guidance](#).

Please check our [funding website](#) to find out whether you can apply for a scholarship or bursary.

OTHER COSTS:

If you require a visa to study in the UK you will be liable for the cost of a visa application (and any extensions should this expire before the end of your studies). For information on visa fees please see the [UK Visas and Immigration website](#).

Disclaimer - The University of Exeter does its best to outline significant additional costs associated with your programme at offer stage. There may be other costs associated with your study or that are personal to you (or individual to your circumstances) which we are unable to outline at offer stage. Where appropriate details of additional costs will be given in programme information or on the [University website](#) under the appropriate area.

ACCEPTING YOUR OFFER: Please accept your offer by [emailing us](#) emailing us quoting your student number 660014874, full name and programme of study, or by accepting your offer within your applicant portal. We will require a deposit in the form of an early payment

towards your tuition fee of £1500 by 12th February 2016 to guarantee your place. This will be refunded to you if you are unable to meet the conditions of your offer and we are unable to offer you a place. Full terms and conditions are provided at the end of this email.

Please ignore if you have received an offer previously and requested a deposit deadline extension. If you are classed as International for fees purposes and you are not sponsored or in receipt of a scholarship or bursary or attending a partnership or joint degree programme, you will receive a £500 prompt payment discount if you pay your deposit by the deadline. This discount will be awarded on registration at the University and will be deducted from tuition fees payable. **Where your deposit deadline has been extended or if a new offer letter has been issued you will need to pay the deposit by the date stated in your first offer to receive the discount.**

IMMIGRATION:

If you require a visa to study in the UK you will need to provide a [Confirmation of Acceptance for Studies \(CAS\)](#) in support of your Tier 4 visa application. We will send you this once you have firmly accepted your offer, paid your deposit and met all conditions. The earliest you can apply for a visa is 3 months before your study start date, and it is important to note that the process may take a number of weeks. For information on visa processing times please see www.gov.uk

To make the process as easy for you as possible, we strongly advise the following:

- a) accepting your offer at least 6 months before the beginning of your studies or as soon as possible if after this date, to give you sufficient time to successfully apply for your visa
- b) retaining original copies of your transcripts and certificates, as you will need to bring them with you to the UK and present them at the University when you start your programme.

When you apply for your visa you will also need to provide [evidence](#) that you can afford living expenses at least £1015 for 9 months i.e. a minimum of £9,135 (the actual amount spent may differ according to your needs).

Please visit our [International Students website](#) for more information about immigration, travel to Exeter, English Language requirements, visits to your country and much more, including our handbook 'International Students' Guide'.

NEXT STEPS:

We hope you will accept our offer and look forward to hearing from you soon. We will email you in the next few days with useful information to help you make your decision. In the meantime if you have any queries please contact us at pg-ad@exeter.ac.uk.

Congratulations on your offer

Yours sincerely



Sally Rutterford

Head of Admissions, Student Records and Immigration Compliance

Terms and Conditions

Please ensure that you read carefully through all terms and conditions.

By accepting an offer of a place you are agreeing to the following:

- Applicants who meet the requirements of their conditional offer and provide the required documentation to demonstrate this, will have their place confirmed. Applications from candidates who have not met the requirements, are reviewed and their places may be confirmed if space is available: no guarantee is made that this will be possible. For programmes that have the standard entry date in September all conditions of offers must be met in full by the 31 August to guarantee a place for entry in the year of application. For all other start dates, the conditions of offer must be met a minimum of 1 month before the official start date of the programme. If conditions are met after this point we may be able to confirm a deferred place. **Applicants who are studying a progression programme at the University of Exeter INTO centre are excluded from these deadlines.**
- University reserves the right to amend or withdraw an offer where it comes to our attention that the applicant (or party authorised to act on behalf of an applicant) has taken or is taking, more than one academic qualification that meets our entry requirements, provides fraudulent or false information or has not disclosed information which would have affected the outcome of their application.
- Requests to change a programme/course of study during the application stage or on arrival at the University are not guaranteed and are subject to availability and meeting the terms of entry for that specific programme.
- In accepting your place you are confirming your fee status. If you think your fee status is incorrect, please refer to our [Fee Status guidance](#) or contact us at ad-feestatus@exeter.ac.uk
- To abide by the [University of Exeter Admissions Policy](#).
- To abide by the [regulations for students](#). All students are required to abide by the [University's Charter, Statutes, Ordinances and Regulations](#) as a condition of enrolment. These include, without prejudice to the generality of that statement, academic regulations, arrangements for appeals and grievances, disciplinary regulations and regulations covering the use of the Library and IT facilities. Copies are available on request from the sid.exeter.ac.uk and can be accessed by following the link to Information for Current Students.

Your programme of Study

Programme contents and information about learning and teaching for your chosen programme can be viewed on our [website](#). The University reserves the right to make variations to programme contents, entry requirements and methods of delivery, and to discontinue, merge or combine programmes, both before and after a student's admission to the University, if such action is reasonably considered necessary by the University and will notify you via email where a substantial change is made to your programme of study.

In the event that, prior to the student commencing the first term of study for any programme described in our

[prospectus](#), the University discontinues the programme, the student may either (1) withdraw from the University without any liability for fees; or (2) transfer to such other programme (if any) as may be offered by the University for which the student is qualified. If in these circumstances the student wishes to withdraw from the University and to enrol in a course at a different University, the University shall use its reasonable endeavours to assist the student.

Once the student has commenced the first term of study, if:

(a) the University's ability to deliver programmes or other services in accordance with the descriptions provided is compromised by circumstances beyond the control of the University (eg, third party industrial action), the University will use all reasonable endeavours to minimise disruption as far as it is practical to do so;

(b) the programme is cancelled or substantially varied from that described in the [prospectus](#) for reasons other than circumstances beyond the University's reasonable control, the University will use reasonable endeavours to provide a suitable replacement programme. If the student does not wish to accept the replacement programme, the student shall be entitled to withdraw from the programme. In the event of such withdrawal the University shall make an appropriate refund of course fees.

Data Sharing

In preparation for your arrival at the University we would like to share some of your personal information (such as full name, date of birth, Exeter Student Number, your email address/es and your University of Exeter username (once allocated) with the [Guild of Students](#). This information is not be shared until you have been offered and accepted an unconditional offer at the University and will be used to allow you to sign up for appropriate Guild events in advance of your formal registration with the University. If you do not wish to share your data, you must notify us within 10 days of accepting an unconditional place at the University by emailing ad-data-share@exeter.ac.uk, quoting your full name, student number putting DATA SHARE-OPT OUT in the header of your email.

The University works with a number of organisations around the world who assist with academic checks on submitted documents and quality assurance. In circumstances where the University needs to consult a third party organisation in order to clarify degree certificates and transcripts in order to make a decision we would like to share your information. If you could benefit from pre-departure assistance we might refer your application onto our network of appointed agents in country. If you do not wish us to share your information with approved third party organisations you can opt out by emailing ad-data-share@exeter.ac.uk within the next 10 working days. If you email please quote THIRD PARTY-OPT OUT.

Email

We will use email for the majority of our communication with you so please ensure you provide Exeter Student Number and an email address that you check on a regular basis.

Tuition fee deposit

We require a deposit of £1500 to guarantee your place. Please note this is not an extra charge, but an early payment towards the costs of your tuition.

Your deposit payment should be received by 12th February 2016. If you have any difficulties in paying the deposit by this date please contact the Admissions Office at pg-ad@exeter.ac.uk providing details of the circumstance and advising on a date when the deposit payment would be possible (please include your student number 660014874).

Exemptions

You may be exempt from paying a deposit if you are receipt of an approved professional career development

loan, scholarship or studentship covering the full tuition fees. If you believe you are exempt please send evidence to pg-ad@exeter.ac.uk quoting your student number 660014874.

How to pay

For details on the different ways to pay the deposit please see our [how to pay website](#).

Deposit Refund Policy

All deposit payments are subject to a 14 day cancellation period, if you cancel your place within 14 days of making the payment your deposit will be refunded in full.

Deposits will only be refunded outside of the 14 day cancellation period in cases where:

- A Tier 4 General (Adult) Student visa has been refused. A copy of your Entry Clearance Officers Letter will be required as evidence of the refusal.
- You fail to meet the University's English Language requirements. Failure to arrange to take an appropriate English Language test prior to the start date of your programme* will not be considered grounds for a refund: you must provide evidence of having taken a recognised test within 5 months, prior to the start of your programme, in order to qualify. A copy of your recognised test result (certificate) will be required as evidence.
- You fail to satisfy the University's academic requirements. You must submit academic results (a scanned copy of the official transcripts will be required as evidence) to the University as soon as they are available and before the start date of your programme. If we subsequently offer you a place on the same programme and you choose not to take up the place, your deposit payment will be retained.
- A medical condition unknown at the point of acceptance prevents study (formal evidence will be required in these circumstances).

All deposit refund requests must be requested in writing to pg-ad@exeter.ac.uk. The request must be submitted along with any evidence within 30 days of the official start date of your programme.

* Applicants who have a deferred offer for September 2016 entry must supply a suitable certificate of their English language ability, or evidence of a confirmed place on pre-sessional English at INTO University of Exeter, no later than 30 June 2016.

Please note: The instances listed above are deemed null and void if you are found to have provided fraudulent documentation in support of your University or a UK visa application. In such circumstances any offer from the University will be invalidated and we will notify UK Visas and Immigration and retain the deposit payment.

By making a deposit payment you are confirming that you understand and agree to the terms and conditions of our Deposit Refund Policy. If you have any queries about the deposit payment or refund policy please contact us at pg-ad@exeter.ac.uk.

For further information see our [website](#).
